



## GARY SANITARY DISTRICT JOB POSTING

*GSD is an equal opportunity employer and does not discriminate against candidates or employees because of disability, sex, race, gender identity, sexual orientation, religion, national origin, age, or any other protected status under the law. Reasonable accommodation will be made to enable candidates and employees with disabilities to perform the essential functions of their job, absent undue hardship to GSD.*

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### **FLEET & SAFETY MANAGER GSD/GSWMD WASTEWATER TREATMENT PLANT**

#### **Fleet and Safety Manager -Gary Stormwater Management District**

The incumbent is responsible for overseeing GSD/GSWMD vehicle fleet and ensuring compliance with occupational safety and environmental standards. This role involves coordinating fleet maintenance, developing and managing safety protocols, conducting training and maintaining compliance with local, state, and federal regulations.

#### **Key Responsibilities:**

- Develop and implement a preventive maintenance program for all fleet vehicles and equipment.
- Maintain accurate records of vehicle usage, fuel consumption, and repairs.
- Coordinate training for drivers and equipment operators to ensure safe operation.
- Oversee the procurement, inspection, and disposal of plant vehicles and heavy equipment.
- Develop and enforce workplace safety policies in accordance with OSHA, EPA, and state regulations.
- Conduct regular safety audits, inspections, and hazard assessments.
- Work closely with Human Resources to investigate accidents, incidents, and near-misses, implementing corrective actions.
- Provide safety training programs, including PPE usage, confined space entry, and hazardous material handling.
- Collaborate with the Safety Committee to implement safety initiatives and tailgates.
- Performs related duties assigned.

#### **Reports To:**

Gary Sanitary District/Gary Stormwater Management District Executive Director

#### **Requirements and Qualifications:**

##### **Education:**

- Bachelor's degree in Occupational Safety, Environmental Science, Public Administration, or a related field/

##### **Certification:**

- Completion of an OSHA compliance course is required including HAWOPER, and OSHA 30.
- First AID/CPR Trainer Certification required
- Certified Safety Professional (CSP) preferred

- Ability to obtain required certifications/training, including but not limited to Wastewater Operator's Certification License.
- Possession of a valid driver's license and demonstrated safe driving record.

**Skills and Experience:**

- 5+ years of experience in fleet management and safety compliance, preferably in a municipal or industrial setting.
- Strong knowledge of OSHA, DOT, and EPA regulations.
- Familiarity with fleet maintenance software.
- Excellent problem-solving and risk assessment skills.
- Strong leadership and training abilities.
- Effective communication and documentation skills.
- Ability to provide safety consultation to GSD/GSWMD departments, management personnel, and elected officials.

**Physical Demand and Work Environment:**

- This position requires both office and field environment, including exposure to various weather conditions, hazardous chemicals, and heavy machinery.
- Must be able to respond to a request to work on short notice.
- Incumbent regularly works extended hours and occasionally works evenings/weekends, travels out of town for conferences, sometimes overnight, and responds to emergencies on 24-hr basis or from off-duty status.

**How to Apply:** Applications and resumes may be submitted online to:

E: [GSDrecruitment@garysan.com](mailto:GSDrecruitment@garysan.com)

W: <https://garysanitary.com/careers/>

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Date Removed: Until Filled