



MINUTES OF THE GARY SANITARY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING HELD ON **JUNE 6, 2025**

BOARD OF COMMISSIONERS MEETING

DATE: Friday, June 6, 2025
TIME: 12:00PM, cst
LOCATION: GSD, Boardroom

TYPE: Regular Meeting
NOTICE PROVIDED IN ADVANCE: YES
QUORUM: YES

BOARD MEMBERS PRESENT

William L. Allen, President
Ola V. Morris, Vice President
Willie Cook, Member
Freida Graves, Member
Lawrence Batiste, Member

ABSENT MEMBERS

OTHERS PRESENT

Jewell Harris, Jr., Attorney – Harris Law Firm
Ragen Hatcher, Executive Director
Jerome Foster, Finance Manager
Brandon Comer, Comer Capital Group

OTHERS ABSENT

I. Call to Order: 12:19 PM by Chairman Allen

Chairman Allen began the Meeting with the Pledge of Allegiance followed by Roll-Call. He then stated prior to the start of the June 6, 2025 Board Meeting, there was an Executive Session held and there was nothing discussed in Executive Session that was not indicated on the Posted Notice of the Executive Session; and being in compliance with Indiana Statutes, there were no final votes held during the Executive Session. Chairman Allen asked if any Board member dissented to the certification. Hearing none, he proceeded with the meeting.

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1. MINUTES

1.1 **Executive Session and Regular Meeting Minutes of May 16, 2025**

Commissioner Morris gave the motion to approve/accept the Executive Session and Regular Meeting Minutes of May 16, 2025 with any/all noted corrections. The motion for approval of the minutes was seconded by Commissioner Cook and passed without dissent

The vote: Five (5)-Ayes / Zero (0)-No

NOMINATION FOR BOARD SECRETARY/TREASURER

Chairman Allen nominated Commissioner Willie Cook to be appointed the position of Gary Sanitary District Board of Commissioner Secretary/Treasurer.

With no other nominations to be considered, a vote was taken and Willie Cook was appointed GSD Board of Commissioner Secretary/Treasurer.

2. NEW BUSINESS

2.1 **A Motion to Approve GSD's Payroll Earnings for Period Ending: April 21, 2025 through May 4, 2025, in the amount of \$267,333.97.**

Overview: Finance Manager Jerome Foster recommended approval and ratification of GSD Agenda Item 2.1.

Chairman Allen called for the Board's pleasure with respect to approving GSD Agenda Item 2.1. Commissioner Cook gave the motion to approve. The motion to Approve GSD's Payroll Earnings for Period Ending: April 21, 2025 through May 4, 2025 was seconded by Commissioner Graves and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.2 **A Motion to Approve an Award of Bid to Equature for the Purchase of the Equature Recording System, in an amount not-to-exceed \$21,220.00 (with an AI component).**

Overview: Executive Director Hatcher recommended approval of GSD Agenda Item 2.2.

Chairman Allen called for the Board's pleasure with respect to approving GSD Agenda Item 2.2. Commissioner Cook gave the motion to approve. The motion to Approve an Award of Bid to Equature for the Purchase of the Equature Recording System was seconded by Commissioner Graves and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No



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- 2.3 **A Motion to Approve an Award of Bid to Square 9 Softworks for the Purchase of Cloud Based Software for the Records Management Project, in an amount not-to-exceed \$10,580.00.**

Overview: Executive Director Hatcher recommended approval of GSD Agenda Item 2.3.

Chairman Allen called for the Board's pleasure with respect to approving GSD Agenda Item 2.3. Commissioner Cook gave the motion to approve. The motion to Approve an Award of Bid to Square 9 Softworks for the Purchase of Cloud Based Software for the Records Management Project was seconded by Commissioner Graves and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

- 2.4 **A Motion to Approve an Award of Bid to CDW-G for the Purchase of a Document Scanner for the Records Management Project, in an amount not-to-exceed \$5,774.99.**

Overview: Executive Director Hatcher recommended approval of GSD Agenda Item 2.4.

Chairman Allen called for the Board's pleasure with respect to approving GSD Agenda Item 2.4. Commissioner Cook gave the motion to approve. The motion to Approve an Award of Bid to CDW-G for the Purchase of a Document Scanner for the Records Management Project was seconded by Commissioner Graves and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

3. CLAIMS

- 3.1 **GSD Claims Nos.: 1159 through 1245, in the amount of \$306,943.99**

Overview: Finance Manager Jerome Foster recommended approval and ratification of GSD Agenda Item 3.1.

Chairman Allen called for the Board's pleasure with respect to approving GSD Agenda Item 3.1. Commissioner Cook gave the motion to approve. The motion to Approve GSD's Claims Nos.: 1159 through 1245 was seconded by Commissioner Graves and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

4. INFORMATION UPDATES

- 4.1 **Superintendent's Report -**

Timothy Alston, GSD Plant Superintendent, was absent. No updates were given.



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4.2 **Construction Activities –**

Jabez Anderson, GSD Assistant Manager of Engineering, provided the Board with updates regarding GSD's Construction Projects.

5. **DISCUSSION**

There were no discussion items.

6. **REQUEST TO SPEAK**

There was no one present for Request to Speak.

7. **ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 12:27PM.



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ADOPTED BY THE BOARD DURING THE MEETING ON:

06/20/2025

WILLIAM ALLEN, PRESIDENT

William Allen, President
Ola V. Morris, Vice President
Willie Cook, Secretary
Freida Graves, Member
Lawrence Batiste, Member

WILLIE COOK, SECRETARY