



**MINUTES OF THE GARY SANITARY DISTRICT BOARD OF COMMISSIONERS**  
**REGULAR MEETING HELD ON MAY 16, 2025**

**BOARD OF COMMISSIONERS MEETING**

**DATE:** Friday, May 16, 2025  
**TIME:** 12:00PM, cst  
**LOCATION:** GSD, Boardroom

**TYPE:** Regular Meeting  
**NOTICE PROVIDED IN ADVANCE:** YES  
**QUORUM:** YES

**BOARD MEMBERS PRESENT**

William L. Allen, President  
 Ola V. Morris, Vice President  
 Maurice G. Mabon, Secretary  
 Freida Graves, Member

**ABSENT MEMBERS**

Willie Cook, Member

**OTHERS PRESENT**

Jewell Harris, Jr., Attorney – Harris Law Firm  
 Ragen Hatcher, Executive Director  
 Jerome Foster, Finance Manager  
 Brandon Comer, Comer Capital Group

**OTHERS ABSENT**

**I. Call to Order: 12:10 PM by Chairman Allen**

Chairman Allen began the Meeting with the Pledge of Allegiance followed by Roll-Call. He then stated prior to the start of the May 16, 2025 Board Meeting, there was an Executive Session held and there was nothing discussed in Executive Session that was not indicated on the Posted Notice of the Executive Session; and being in compliance with Indiana Statutes, there were no final votes held during the Executive Session. Chairman Allen asked if any Board member dissented to the certification. Hearing none, he proceeded with the meeting.

**II. Constituents In Attendance Requesting to Speak (RE: Property Liens):**

The Meeting's Order was changed to allow new information to be shared with waiting constituents.

**Participants Requesting to Speak:**

|                |                |
|----------------|----------------|
| Sandy O'Brien  | Ron Matlock    |
| Darnail Lyles  | Vernell Bethel |
| Daniel Rosario | Damien Lee     |
| John Allen     |                |

In an effort to assist with Constituents with questions/concerns regarding recently received lien letters, Executive Director Ragen Hatcher asked Janelle Carter, Customer Service Manager to consult with each Constituent to attempt resolution on the accounts.



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**III. Public Hearing: Wastewater Utility Improvements Preliminary Engineering Report**

Andrew Robarge and Jeremy Hardy of Commonwealth Engineers, Inc. conducted a Public Hearing Presentation to the Board and audience attendees to evaluate the present conditions and future needs of the Gary Sanitary District, with a specific focus of the PER at identifying cost-effective alternatives for addressing wastewater treatment needs associated with future growth.

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### 1. MINUTES

#### 1.1 Executive Session and Regular Meeting Minutes of May 2, 2025

Commissioner Mabon gave the motion to approve/accept the Executive Session and Regular Meeting Minutes of May 2, 2025 with any/all noted corrections. The motion for approval of the minutes was seconded by Commissioner Morris and passed without dissent

The vote: Four (4)-Ayes / Zero (o)-No

### 2. NEW BUSINESS

#### 2.1 A Motion to Approve GSD's Payroll Earnings for Period Ending: April 7, 2025 through April 20, 2025, in the amount of \$264,733.22.

Overview: Finance Manager Jerome Foster recommended approval and ratification of GSD Agenda Item 2.1.

Chairman Allen called for the Board's pleasure with respect to approving GSD Agenda Item 2.1. Commissioner Mabon gave the motion to approve. The motion to Approve GSD's Payroll Earnings for Period Ending: April 7, 2025 through April 20, 2025 was seconded by Commissioner Graves and passed/approved.

The vote: Four (4)-Ayes / Zero (o)-No

#### 2.2 A Motion to Approve GSD Resolution No.: SD25-21, Approving the Preliminary Engineering Report for Submission to the State Revolving Fund (SRF) Loan Program.

Overview: Executive Director Hatcher recommended approval of GSD Agenda Item 2.2.

Chairman Allen called for the Board's pleasure with respect to approving GSD Agenda Item 2.2. Commissioner Mabon gave the motion to approve. The motion to Approve GSD Resolution No.: SD25-21, Approving the Preliminary Engineering Report for Submission to the State Revolving Fund Loan Program was seconded by Commissioner Graves and passed/approved.

The vote: Four (4)-Ayes / Zero (o)-No

#### 2.3 A Motion to Approve a Contract between Gary Sanitary District and Forest Lawn Landfill, Inc., for the Treatment and Disposal of Leachate Material.

Overview: Executive Director Hatcher recommended approval of GSD Agenda Item 2.3.

Chairman Allen called for the Board's pleasure with respect to approving GSD Agenda Item 2.3. Commissioner Mabon gave the motion to approve. The motion to Approve a Contract



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between Gary Sanitary District and Forest Lawn Landfill, Inc., was seconded by Commissioner Graves and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

- 2.4 **A Motion to Approve an Award of Bid to VST Security Solutions for the Purchase of the Network Video Recorder & Security Camera System (Project), in an amount not-to-exceed \$52,500.00.**

Overview: Executive Director Hatcher recommended approval of GSD Agenda Item 2.4.

Chairman Allen called for the Board's pleasure with respect to approving GSD Agenda Item 2.4. Commissioner Mabon gave the motion to approve. The motion to Approve an Award of Bid to VST Security Solutions for the Purchase of the Network Video Recorder & Security Camera System (Project) was seconded by Commissioner Graves and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

- 2.5 **A Motion to Approve an Award of Bid to Equature for the Purchase of the Equature Recording System with an A.I. Option, in an amount not-to-exceed \$21,220.00 (with Annual Subscription Fee of \$12,176.79).**

Overview: Executive Director Hatcher recommended GSD Agenda Item 2.5 be tabled.

Chairman Allen called for the Board's pleasure to table GSD Agenda Item 2.5. Commissioner Graves gave the motion to approve tabling/postponing GSD Agenda Item 2.5. The motion to Approve tabling GSD Agenda Item 2.5 was seconded by Commissioner Mabon and passed/approved as tabled.

The vote: Four (4)-Ayes / Zero (0)-No

- 2.6 **A Motion to Approve the Destruction of Nonpermanent GSD Records consisting of 56 Boxes consistent with Indiana Archives and Records Administration County/Local Retention Schedule.**

Overview: Executive Director Hatcher recommended approval of GSD Agenda Item 2.6.

Records Supervisor Tanya Cousins stated during the May 2025 Shred Day at GSD, there was 4,500 pounds of records shredded/destroyed. Of which, 120 boxes were non-records, copies and reference materials. There were 56 boxes of records (that were previously digitized) to be destroyed, consisting of Accounting/Expenditures Records, Revenue Records and Day-to-Day Routine Records.

Chairman Allen called for the Board's pleasure with respect to approving GSD Agenda Item 2.6. Commissioner Mabon gave the motion to approve. The motion to Approve the



MINUTES OF THE **GARY SANITARY DISTRICT BOARD OF COMMISSIONERS**  
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Destruction of Nonpermanent GSD Records was seconded by Commissioner Graves and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

**3. CLAIMS**

**3.1 GSD Claims Nos.: 1015 through 1158, in the amount of \$1,556,056.31**

Overview: Finance Manager Jerome Foster recommended approval and ratification of GSD Agenda Item 3.1.

Chairman Allen called for the Board's pleasure with respect to approving GSD Agenda Item 3.1. Commissioner Mabon gave the motion to approve. The motion to Approve GSD's Claims Nos.: 1015 through 1158 was seconded by Commissioner Graves and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

**3.2 GSD Financial Reporting – Period Ending: January 1, 2025 – March 31, 2025**

Submitted as a matter of record.

**4. INFORMATION UPDATES**

**4.1 Superintendent's Report –**

Timothy Alston, GSD Plant Superintendent, provided the Board with updates regarding GSD's Plant Activities.

**4.2 Construction Activities –**

Jabez Anderson, GSD Assistant Manager of Engineering, provided the Board with updates regarding GSD's Construction Projects.

**5. DISCUSSION**

There were not discussion items.

**6. REQUEST TO SPEAK**

--Addressed at the start of today's meeting---

**7. ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 1:15PM.



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ADOPTED BY THE BOARD DURING THE MEETING ON:

06/06/2025

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DocuSigned by:

*William L. Allen*

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**WILLIAM ALLEN, PRESIDENT**

William Allen, President  
Ola V. Morris, Vice President  
Willie Cook, Secretary  
Freida Graves, Member  
Lawrence Batiste, Member

Signed by:

*Willie Cook*

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**WILLIE COOK, SECRETARY**