



MINUTES OF THE GARY SANITARY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING HELD ON **MAY 2, 2025**

BOARD OF COMMISSIONERS MEETING

DATE: Friday, May 2, 2025
TIME: 12:00PM, cst
LOCATION: GSD, Boardroom

TYPE: Regular Meeting
NOTICE PROVIDED IN ADVANCE: YES
QUORUM: YES

BOARD MEMBERS PRESENT

William L. Allen, President
Ola V. Morris, Vice President
Maurice G. Mabon, Secretary
Willie Cook, Member
Freida Graves, Member

ABSENT MEMBERS

OTHERS PRESENT

Jewell Harris, Jr., Attorney - Harris Law Firm
Ragen Hatcher, Executive Director
Jerome Foster, Finance Manager
Brandon Comer, Comer Capital Group

OTHERS ABSENT

I. Call to Order: 12:10PM by Chairman Allen

Chairman Allen began the Meeting with the Pledge of Allegiance followed by Roll-Call. He then stated prior to the start of the May 2, 2025 Board Meeting, there was an Executive Session held and there was nothing discussed in Executive Session that was not indicated on the Posted Notice of the Executive Session; and being in compliance with Indiana Statutes, there were no final votes held during the Executive Session. Chairman Allen asked if any Board member dissented to the certification. Hearing none, he proceeded with the meeting.

II. Constituents In Attendance Requesting to Speak (RE: Property Liens):

The Meeting's Order was changed to allow new information to be shared with waiting constituents.

Jowanna Ivy
Renee Patterson
Gina Gadson
Vinson Hillsman

In an effort to assist with Constituents with questions/concerns regarding recently received lien letters, Executive Director Ragen Hatcher asked Janelle Carter, Customer Service Manager to consult with each Constituent to attempt resolution on the accounts.



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III. Bid Opening: Network Video Recorder & Security Camera Project

Attorney Harris made a final call for the acceptance of Bids for the Network Video Recorder & Security Camera Project. With no additional bids being received, the bids were opened.

-Imperial Surveillance, Arlington Heights, IL	Bid Amount: \$65,270.26
-VST Security Solutions, LLC., Munster, IN	Bid Amount: \$52,500.00
-Data Comm Sales, Chicago, IL	Bid Amount: \$76,777.00
-Videotech Corporation, Highland, IN	Bid Amount: \$76,920.00
-Chicago Communications, Dyer, IN	Bid Amount: \$167,790.00

All Bids will be forwarded to Matt Hankel, GSD's Chief Technology Officer, for review and recommendation.

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IV. Recognition of Gary Sanitary District Employees with 30-Years+ of Service:

Chairman Allen conducted the Ceremony to recognize Gary Sanitary District Employees with 30 Years+ Dedicated Service as of April 30, 2025.

30 Years of Service

Kola Awosika, Tamra Clark and Valerie Ray

31 Years of Service

Arthur Gates and Willette Lee

32 Years of Service

Kevin Brown, Maurice Joiner and Sam Seltz

33 Years of Service

Bernard Robinson

34 Years of Service

Luiz Perez, Bob Theodorou and Daphne Walton-Lenoir

36 Years of Service

Eugene Jackson

37 Years of Service

Louis McKinney

45 Years of Service

Hector Medina

53 Years of Service

Rowanda Anderson

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1. MINUTES

1.1 Executive Session and Regular Meeting Minutes of April 4, 2025

Commissioner Mabon gave the motion to approve/accept the Executive Session and Regular Meeting Minutes of April 4, 2025 with any/all noted corrections. The motion for approval of the minutes was seconded by Commissioner Cook and passed without dissent

The vote: Five (5)-Ayes / Zero (0)-No

2. NEW BUSINESS

2.1 A Motion to Approve GSD's Payroll Earnings for Period Ending: March 10, 2025 through March 23, 2025, in the amount of \$258,582.03.

Overview: Finance Manager Jerome Foster recommended approval and ratification of GSD Agenda Item 2.1.

Chairman Allen called for the Board's pleasure with respect to approving GSD Agenda Item 2.1. Commissioner Mabon gave the motion to approve. The motion to Approve GSD's Payroll Earnings for Period Ending: March 10, 2025 through March 23, 2025 was seconded by Commissioner Cook and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.2 A Motion to Approve GSD's Payroll Earnings for Period Ending: March 24, 2025 through April 6, 2025, in the amount of \$265,632.77.

Overview: Finance Manager Jerome Foster recommended approval and ratification of GSD Agenda Item 2.2.

Chairman Allen called for the Board's pleasure with respect to approving GSD Agenda Item 2.2. Commissioner Mabon gave the motion to approve. The motion to Approve GSD's Payroll Earnings for Period Ending: March 24, 2025 through April 6, 2025 was seconded by Commissioner Cook and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.3 A Motion to Approve the Request for Proposal / Bidding Documents for the City-Wide Residential Solid Waste, Yard Waste, Recycling Collection and Disposal.

Overview: Executive Director Hatcher recommended approval of GSD Agenda Item 2.3.

Chairman Allen called for the Board's pleasure with respect to approving GSD Agenda Item 2.3. Commissioner Mabon gave the motion to approve. The motion to Approve the Request



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for Proposal/Bidding Documents for the City-Wide Residential Solid Waste, Yard Waste, Recycling Collection and Disposal was seconded by Commissioner Cook and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

- 2.4 **A Motion to Approve Change Order No. 1 to the Professional Services Contract between Gary Sanitary District and Burns & McDonnell Engineering Company, Inc., for the Completion of Alternative No. 1 for the Preliminary Financial Capability Assessment (FCA) Study, in an amount not-to-exceed \$39,562.00.**

Overview: Executive Director Hatcher recommended approval of GSD Agenda Item 2.4.

Chairman Allen called for the Board's pleasure with respect to approving GSD Agenda Item 2.4. Commissioner Mabon gave the motion to approve. The motion to Approve Change Order No. 1 to the Professional Services Contract between Gary Sanitary District and Burns & McDonnell Engineering Company, Inc., for the Completion of Alternative No. 1 for the Preliminary Financial Capability Assessment (FCA) Study was seconded by Commissioner Cook and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

- 2.5 **A Motion to Approve GSD Resolution No.: SD25-20, Authorizing the Gary Sanitary District to Dispose of Obsolete Technology Equipment.**

Overview: Executive Director Hatcher recommended approval of GSD Agenda Item 2.5.

Chairman Allen called for the Board's pleasure with respect to approving GSD Agenda Item 2.5. Commissioner Mabon gave the motion to approve. The motion to Approve GSD Resolution No.: SD25-20, Authorizing the Gary Sanitary District to Dispose of Obsolete Technology Equipment was seconded by Commissioner Cook and passed/approved.

Comment: Board requested pictures be provided of the obsolete technology equipment.

The vote: Five (5)-Ayes / Zero (0)-No

- 2.6 **A Motion to Approve an Award of Bid to Pitney Bowes for the Purchase of a Folder/Inserter Machine to Facilitate the In-House Billing Production Project, in an amount not-to-exceed \$12,884.00 (with a yearly maintenance fee of \$1,617.60).**

Overview: Executive Director Hatcher recommended approval of GSD Agenda Item 2.6.

Chairman Allen called for the Board's pleasure with respect to approving GSD Agenda Item 2.6. Commissioner Mabon gave the motion to approve. The motion to Approve an Award of



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Bid to Pitney Bows for the Purchase of a Folder/Inserter Machine to Facility the In-House Billing Production Project was seconded by Commissioner Cook and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

- 2.7 **A Motion to Approve an Award of Bid to JWC Environmental for the Sole Source Purchase of Three (3) New Grinders for the Gravity Tanks, in an amount not-to-exceed \$71,363.58.**

Overview: Executive Director Hatcher recommended approval of GSD Agenda Item 2.7.

Chairman Allen called for the Board's pleasure with respect to approving GSD Agenda Item 2.7. Commissioner Cook gave the motion to approve. The motion to Approve an Award of Bid to JWC Environmental for the Sole Source Purchase of three (3) New Grinders for the Gravity Tanks was seconded by Commissioner Mabon and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

- 2.8 **A Motion to Approve an Award of Bid to Steve's Door Service, LLC., for the Purchase of Doors (for GSD's Door Upgrade Project) throughout the Plant, in an amount not-to-exceed \$52,776.00.**

Overview: Executive Director Hatcher recommended approval of GSD Agenda Item 2.8.

Chairman Allen called for the Board's pleasure with respect to approving GSD Agenda Item 2.8. Commissioner Cook gave the motion to approve. The motion to Approve an Award of Bid to Steve's Door Service, LLC., for the Purchase of Doors for the GSD Door Upgrade Project was seconded by Commissioner Mabon and passed/approved.

Comment: GSD Plant Superintendent Timothy Alston stated the Door Upgrade Project consists of 37 doors being replaced.

The vote: Five (5)-Ayes / Zero (0)-No

- 2.9 **A Motion to Approve an Award of Bid to Metz Sewer Plumbing & Pumping, LLC., for the Sanitary Sewer Repair at the vicinity of 433 Arthur Street, in an amount not-to-exceed \$70,550.00.**

Overview: Executive Director Hatcher recommended approval of GSD Agenda Item 2.9.

Chairman Allen called for the Board's pleasure with respect to approving GSD Agenda Item 2.9. Commissioner Cook gave the motion to approve. The motion to Approve an Award of Bid to Metz Sewer Plumbing & Pumping, LLC., for the Sanitary Sewer Repair at the vicinity of 433 Arthur Street was seconded by Commissioner Mabon and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No



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3. **CLAIMS**

3.1 **GSD Claims Nos.: 826 through 1014, in the amount of \$580,858.70**

Overview: Finance Manager Jerome Foster recommended approval and ratification of GSD Agenda Item 3.1.

Chairman Allen called for the Board's pleasure with respect to approving GSD Agenda Item 3.1. Commissioner Mabon gave the motion to approve. The motion to Approve GSD's Claims Nos.: 826 through 1014 was seconded by Commissioner Cook and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

4. **INFORMATION UPDATES**

4.1 **Superintendent's Report -**

Timothy Alston, GSD Plant Superintendent, provided the Board with updates regarding GSD's Plant Activities.

4.2 **Construction Activities -**

Jabez Anderson, GSD Assistant Manager of Engineering, provided the Board with updates regarding GSD's Construction Projects.

5. **DISCUSSION**

There were no discussion items.

6. **REQUEST TO SPEAK**

--Addressed at the start of today's meeting---

7. **ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 1:29PM.

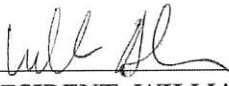


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ADOPTED BY THE BOARD DURING THE MEETING ON:

05/16/2025

William Allen, President
Ola V. Morris, Vice President
Maurice G. Mabon, Secretary
Willie Cook, Member
Freida Graves, Member



PRESIDENT, WILLIAM ALLEN



SECRETARY, MAURICE G. MABON