

2014 GSD Summer Interns

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9/27/2022

2014 Summation

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- **Orientation**

- Welcome and review of GSD. Introduction of each Intern. Comments from Department Managers and Commissioners.
- Safety Policy Review
- Personnel Policy
- Expectations, Letter writing review - Purdue Owl handout
- Will it flush video: This video was designed to illustrate and educate each intern on the importance of managing what is flushed in a toilet. Although an item may be labeled as flushable, only human waste and toilet tissue should be flushed.
- Department designations

- **Activities/Workshops**

- July 4th Parade (2nd place category winner)
- Banking Workshop/Seminar (Provided by Centier Bank)
- Rain Garden workshop that included hands-on activities at a rain garden.
- Rain Garden Project – Miller
- Giving back to the community; A discussion on volunteerism
- PowerPoint presentation and review.

The Gary Sanitary District's lab analysis waste from the plant, septic haulers, industrial users in addition to monitoring the lake

LAB

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Tanisha Howard

Duties:

- Help laboratory staff by allowing them to pay attention to other matters that have been placed on the back burner during the year
- Sanitize sample bottles for plant collection on a daily basis



- Helps with daily operations of the plant by running test parameter that helps with process control.
- “My test is the ammonia test, I make sure that the samples are correctly poured and identified, the instrumentation is calibrated and test results are verified through quality control and spikes.”



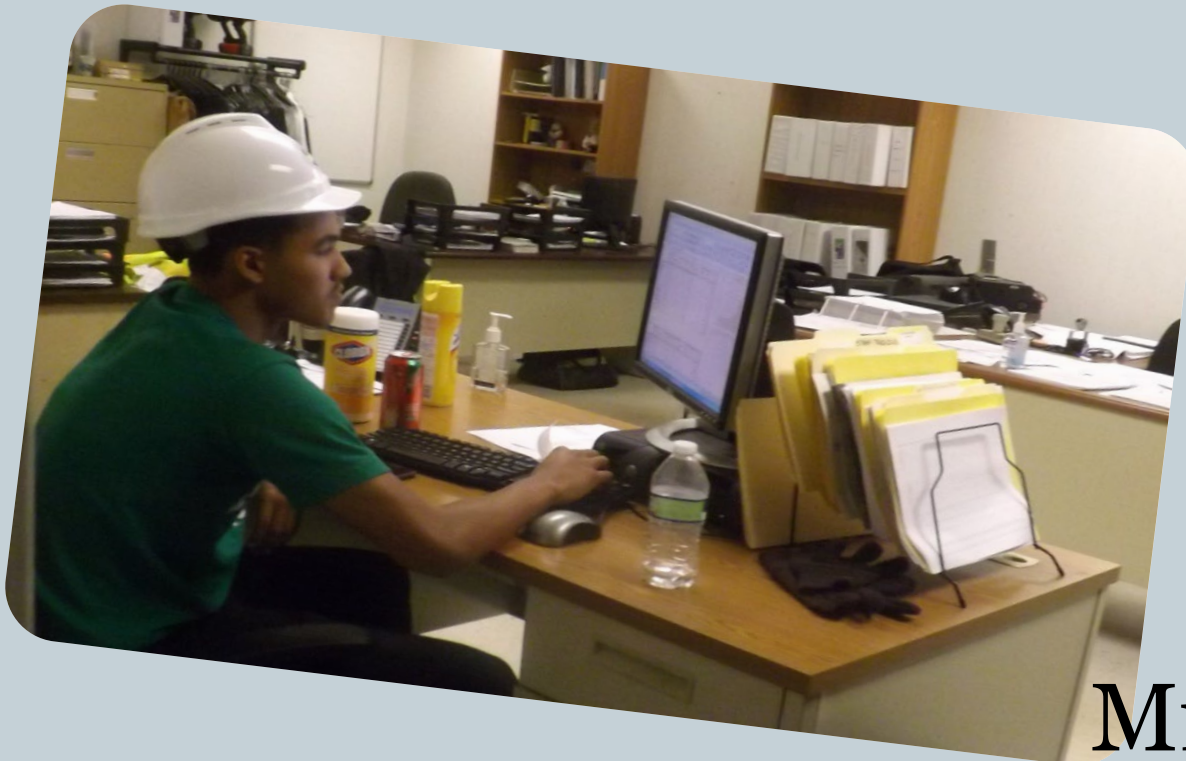
9/27/2022



IPP

Industrial Pretreatment Program

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Duties Include:

- Set up samples at various sampling points throughout surrounding cities
- Collect sewer samples within a 24 hour time frame
- Investigate companies that may send contaminants into the plant
- Manage and keep track of the amount of water companies discharge into the sewer system

Michael
Carpenter



WAREHOUSE

The Gary Sanitary District's Warehouse employees are responsible for supplying parts, supplies, personal protection equipment (ppe), receiving and stocking goods for the entire plant. In addition they maintain a database of information that identifies the location and available of each stored part.

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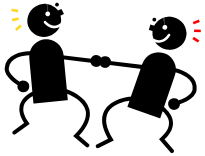


“The warehouse is the center for everything that goes on at the plant.”

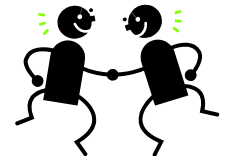


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9/27/2022



Customer Service (839)

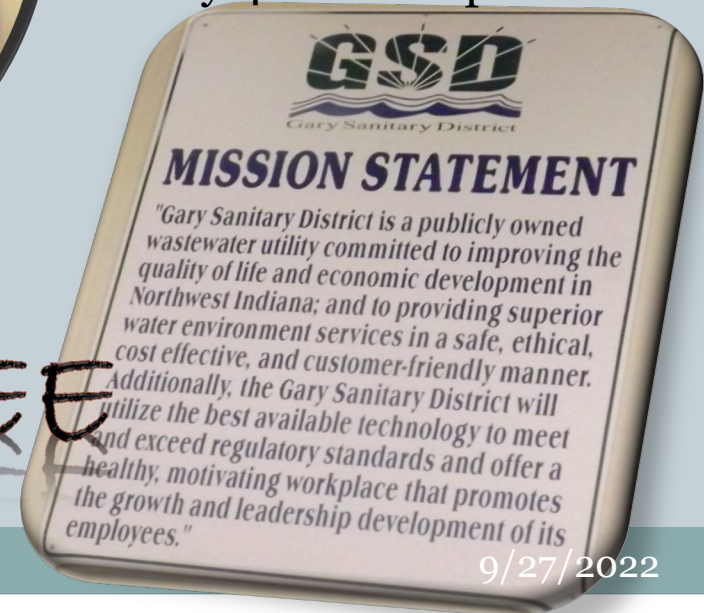


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Duties:

- Inputs customer bill payments in "System 36" Database
- Boxes and stores various information
- Filing
- Rain Garden Project
- July 4th Clean up crew



THOMAS SALEE

9/27/2022

Symeon Colquitt



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Joseph Woodford



Duties Include:

- Change Air Conditioning Filters
- Fix Doors/Machinery/Vehicles
 - Changing LED Lights
 - Peer Advisor
- Assistant Master Mechanic
 - Lawn Care
 - Bathroom attendant
 - Welding

Duties Include:

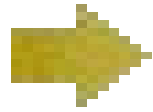
- Outside Lawn Maintenance
- Break room Maintenance
- Bathroom Maintenance
- Lift Station Assistance



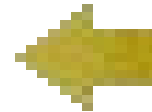
Maintenance



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MS4



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Duties:

- Answering Phones
- Greeting Customers
- Assisting Customers with issues such as: landfill, vacant homes, toxic waste, and burst pipes
- PSA (including radio)
- Teaching the public of safety practices and clean water
- Designing of rain barrels



Elliot
Carswell



Latifah
Wright



9/27/2022



Angelique Parrott

8/ 1/2014



Andre Smith

8/ 1/2014

Duties Include:

- Daily tasks via email
- Answering Phones
- Office Event Planning
- Helping plan "The National Night Out Event"
- Mayor Community Forum
- Obtaining hosts for different events

8/ 1/2014

City Hall





Finance



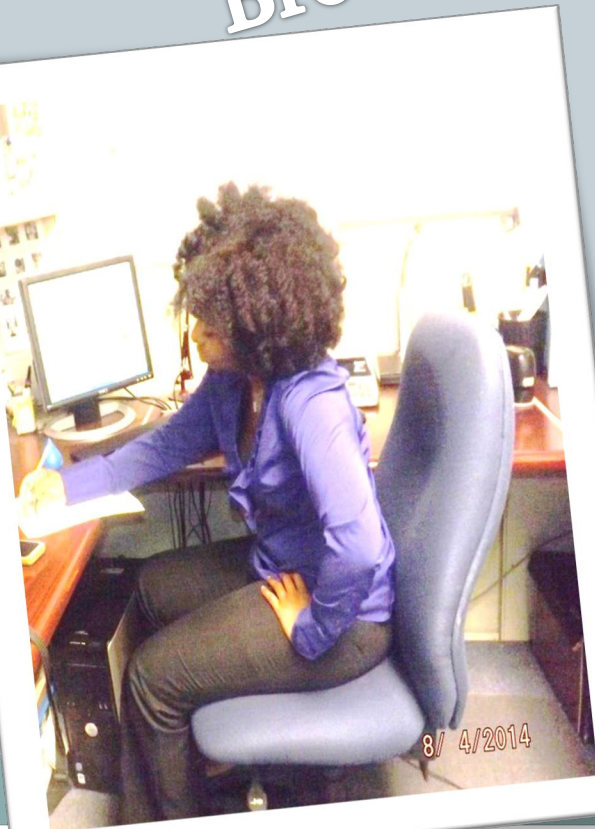
10

Tiffanie M.
Brown

Duties:

- Canceled Checks
- Bank Reconciliations
- Data Entry-Cash/Debit/Credit Deposits
- Various Filing and Organizing of paperwork
- Mail
- Compiling of Financial Binders
- Creation of Intern PowerPoint Presentation and Volunteer Folders

Ashley
Magee



Operations

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Duties Include:

- Working w/ Weather Radar
- Knowledge of Pump Mechanics
- Knowledge of River Process
- Reading of “ Primary Influent Flow”
- Writing Safety Work Permits

Keon Gibson

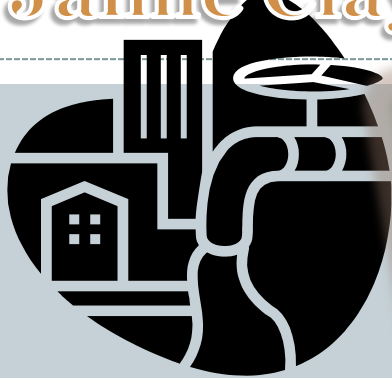


Collections

Jaime Clayborne

Kwanma Mootye

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Duties Included:

- Manhole maintenance
- Street/Curb/Sidewalk Scraper
- Trash Pick-up
- Manhole Locator
- Traffic Directing
- The dealing w/ Sewer and Street Complaint Calls
- Filling Potholes
- Block off Cave-ins
- Checking to make sure sewer water flows correctly



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2014 July Fourth Parade



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7/ 4/2014



8/ 6/2014



7/ 4/2014



7/ 4/2014



7/ 4/2014

9/27/2022



GSD (839) Rain Garden



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Marquette Park Rain Garden



8/ 5/2014



8/ 5/2014



8/ 5/2014



8/ 5/2014



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8/ 5/2014

Illustrated and Created by: Tiffanie M. Brown